



VACANT PROPERTY REGISTRY _ 2ND YEAR

City of Youngstown

Phone: 330-742-8833

Email: planningintern@cityofyoungstownoh.com

Dear City of Youngstown property owner:

On October 19, 2011 Youngstown City Council passed the "Vacant Property Registry" Ordinance (546.14) which requires all **VACANT** Structures to be registered with the Rental/Vacant Property Registration Office of the City of Youngstown.

The cost for **Vacant Property/Structure Registration is \$100.00 per property per year**. Before a license will be issued, the following conditions must be met:

- Secure the property – all doors and windows
- Ensure that the property is free of trash and debris
- Make sure that the lawn is properly maintained (not longer than 6 inches in height)
- Make certain the property address is clearly visible

The **Vacant Property/Structure Registration Office** is sending this reminder as a courtesy. This is the only notice that you will receive. If you do not renew your property by the expiration date stated on your license, you are subject to a fine of up to \$50.00 a day for each day your license is not renewed.

If you need more registration forms you can copy the one enclosed or download them at www.cityofyoungstownoh.com, in the Neighborhood Improvement Section or you may contact our office and we will send you out additional forms.

TRASH WILL NOT BE PICKED UP IF YOU DO NOT HAVE AN ACTIVE ACCOUNT WITH THE YOUNGSTOWN WATER DEPARTMENT. You can call Ohio Valley Waste at (330) 792-2487 in advance and make arrangements for a special pick-up for a nominal fee of about \$40.00 in most cases.

The Property Owner can be cited violation of City Ordinance 521.08 LITTERING AND DEPOSIT OF GARBAGE, RUBBISH, JUNK; Un-classified misdemeanor-punishable by up to 6 months in jail, \$1,000 fine.

It is a violation of the Property Maintenance Code of the City of Youngstown Section 302.4-Weeds-weeds or plant growth in excess of 8" must be removed.

City Ordinance 1749.02 grass, weeds, plants; owner has a duty to cut lawn and maintain landscaping; noncompliance is a Misdemeanor of the 3rd degree-punishable by up to 6 months in jail, \$1,000 fine.

We have included a list of demolition contractors in case you feel that your vacant property is past its useful life and needs to be demolished at your expense. If the City of Youngstown takes action to demolish a structure, the owner is still responsible for the cost of demolition. However, the cost associated for the City to demolish the structure will include a number of extra fees that you can avoid by hiring a demolition contractor on your own.

The purpose of this program is to help protect the health, safety and welfare of the citizens by preventing blight, protecting property values and avoiding the creation and maintenance of nuisance properties.

If a property is For Sale with a licensed Real Estate Agent, it may remain vacant for up to six (6) months without requiring registration.

For more information and to view the ordinance please go to www.cityofyoungstownoh.com and look under City Charter and Codified Ordinances (546.14 Vacant Property Registry).

After filling out the information requested above, sign and mail this form with payment made out to:

The City of Youngstown
Finance Department – RPR
City Hall Building
26 S. Phelps Street, 3rd Floor
Youngstown, OH 44503

Respectfully,

Maureen O'Neil

Chief Code Official/Neighborhood Improvement Coordinator
City of Youngstown#