

o Vacant  
o Rental

# Vacant/Rental Property Registry Form

Ph: 330-742-8833 or Fax: 330-743-3602

Make Checks Payable to THE CITY OF YOUNGSTOWN and mail to The City of Youngstown  
Finance Department RPR 26 S. Phelps Street Youngstown, OH 44503



## PROPERTY INFORMATION

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PARCEL'S TAX IDENTIFICATION NUMBER (IF KNOWN): \_\_\_\_\_

PROPERTY TYPE:  SINGLE FAMILY  COMMERCIAL INDUSTRIAL  SECTION 8  OWNER OCCUPIED  
BY: \_\_\_\_\_

MULTI-FAMILY: TOTAL # OF UNITS \_\_\_\_\_ TOTAL # OF RENTED UNITS \_\_\_\_\_

IS PROPERTY SECURED: YES NO IS THE LAWN BEING MAINTAINED? YES NO

IF YES, BY WHO \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

VACANT PROPERTY REGISTRY FEE: \$100.00 Per Year/Per Structure COMMERCIAL FEE: \$250.00

RENTAL REGISTRATION FEE: \$40.00 Per Year/Per Unit LATE FEE: \$100.00 PER STRUCTURE

MULTIUNITS: \$40.00 FOR THE FIRST UNIT and \$25.00 EACH ADDITIONAL UNIT IN THAT STRUCTURE

*Note: Public housing units or other properties subject to annual inspection pursuant to Federal regulations (Section 8) have to register their properties BUT DO NOT have to pay the registration fee. Also, Owner Occupied properties DO NOT have to pay the fee.*

PROPERTY OWNER NAME:/BUSINESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAYTIME PHONE #: \_\_\_\_\_ EMERGENCY PHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_ S.S. OR F.I.D. #: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

PERSON MAINTAINING PROPERTY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAYTIME PHONE #: \_\_\_\_\_ EMERGENCY PHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_ S.S. OR F.I.D. #: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

WATER BILL IS IN THE NAME OF: \_\_\_\_\_

WATER:  ON  OFF ELECTRICITY:  ON  OFF WINTERIZED:  YES  NO

IS THIS PROPERTY A FORECLOSURE? IF SO, PLEASE COMPLETE THE FOLLOWING: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_ FILING DATE: \_\_\_\_\_ STATUS: OPEN CLOSED

LENDER INFORMATION: \_\_\_\_\_

*If Foreclosure Proceedings have been initiated against your property you are responsible for the property while the Proceeding Process is going on. If the Proceedings are "DISMISSED" you are responsible for maintaining the property.*

## TRANSFER OF OWNERSHIP

In the event that you decide to transfer the above-identified property by sale, gift, or otherwise (or any other property that has been issued a notice to make repairs or demolish a structure by the City of Youngstown), the transferee must FIRST sign an affidavit stating that they are aware that code violations have been found by the City of Youngstown and that they ACCEPT FULL RESPONSIBILITY for bringing the property into compliance or will face fines and possible criminal prosecution including jail time. (Ord. 16-119. Passed 4-6-16). Failure to adhere to the mandates of Ord. 16-119 may result in civil or criminal liability to the transferor.

PRINT NAME

DATE

SIGNATURE

YEAR

2016

2017

2018

2019

2020

2021

2022

2023

2024