



## Department of Public Works

CHARLES T. SHASHO, Deputy Director of Public Works

### City of Youngstown, Ohio

Mayor John A. McNally

City Hall

Youngstown, Ohio 44503

330/742-8800

Fax 330/742-8807



#### ADDENDUM NO. 1 ACKNOWLEDGEMENT

Each Bidder shall sign this ACKNOWLEDGEMENT and attach it to the inside front cover of the Proposal Documents. The Addendum shall be included as an attachment in submitting their proposal.

We hereby acknowledge receipt of Addendum No. 1 to the **Central Heating Cooling Services**. This Addendum No. 1 is to be inserted into the Proposal and made a part thereof.

Date \_\_\_\_\_

Signed \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

\_\_\_\_\_

Phone/Fax Nos. \_\_\_\_\_

Prepared by: Engineering Department  
City of Youngstown, Ohio



**Department of Public Works**  
CHARLES T. SHASHO, Deputy Director of Public Works

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## **ADDENDUM NO.1**

### **CENTRAL HEATING AND COOLING SERVICES CITY OF YOUNGSTOWN**

**ISSUE DATE: July 10, 2015**

The following additions or modifications to the RFP documents shall be included in, and become part of, any contract, which may be executed for the City of Youngstown's CENTRAL HEATING AND COOLING SERVICES. Bidders are therefore instructed to include the following considerations in rendering any proposal for work included under the RFP.

The Addendum shall be acknowledged on the attached form. **Acknowledgement must be included in RFP submittal.**

**ITEM 1: Pre-Bid Meeting Sign in Sheet**

The Pre-Bid Meeting Sign In Sheet is included as **Exhibit 1**

**ITEM 2: Answers to submitted questions**

A list of answers are provided as **Exhibit 2**.

**ITEM 4: RFP Opening Date and Time**

The RFP Submittal Date and Time is Modified to **Thursday August 6, 2015, 12:00 Noon** .

# Exhibit 1

6-24-15

CITY OF Youngstown Heating & Cooling RFP  
PRE - Bid meeting

<u>NAME</u>	<u>Company</u>	<u>Phone</u>
CHARLES T. SHASHO	C.O.Y.	330-742-8800
Felly TISDALE	Brewer-Garnett Co.	216 401 4491
Max Bair	" "	440.243.3535
Noah Brewer	" "	440-243-3535
James Wilbanks	" "	330-704-6423
Log GENOVA	Johnson Controls	330-502-5633
DAVID BOZANICH	COY	330 742 8730

# Exhibit 2

1. Please provide Asbestos Reports for the buildings listed in the RFP.

*Pg. 3, Background Statement and Scope of Work, para. 2*

***The City of Youngstown has a Limited Asbestos Survey for the City Hall Annex (9 W. Front Street). However, due to the size of the document it is unable to be incorporated formally into the Addendum. It can be viewed and printed by clicking [here](#) or navigating to the following url:***

***[http://www.cityofyoungstownoh.org/city\\_hall/departments/public\\_works/public\\_works\\_projects.aspx#heat\\_cool](http://www.cityofyoungstownoh.org/city_hall/departments/public_works/public_works_projects.aspx#heat_cool)***

2. Please provide utility information for the buildings listed in the RFP, including units consumed and dollars spent.

*Pg. 3, Background Statement and Scope of Work, para. 2*

***Individual usage was not readily available at the time Addendum 1 was issued. The City will attempt to gather the requested information but cannot guarantee that it can be provided before the proposal due date.***

3. Please provide a list of other municipal buildings eligible for this project, including locations and square footage.

*Pg. 3, Background Statement and Scope of Work, para 2.*

<b><i>Covelli Centre</i></b>	<b><i>229 E. Front Street</i></b>	<b><i>169,000 SF</i></b>
<b><i>Waste Water Treatment Plant</i></b>	<b><i>725 Poland Ave.</i></b>	<b><i>Square Footage not known</i></b>
<b><i>Water Department West Ave.</i></b>	<b><i>160 N. West Ave.</i></b>	<b><i>Square Footage not known</i></b>

4. Please provide utility information for the buildings on the above referenced list that are eligible for this project, including units consumed and dollars spent.

*Pg. 3, Background Statement and Scope of Work, para. 2*

***Individual usage was not readily available at the time Addendum 1 was issued. The City will attempt to gather the requested information but cannot guarantee that it can be provided before the proposal due date.***

5. Please provide copies of any steam or chilled water contracts associated with the buildings eligible for this project.

*Pg. 3, Background Statement and Scope of Work, para. 2*

***The City is not under any current contract for services related to steam heat or chilled water.***

6. The RFP states that the Cover Page must include the “RFP Number”. What is the RFP Number?

*Pg. 7, Cover page, para. 1*

***There is no RFP Number. Disregard.***

7. The RFP states that all documents submitted become public information after award. Brewer-Garrett is a privately held company, and our financial statements are confidential information. What is the City’s procedure to keep financial statements from being disclosed?

*Pg. 8, Cover letter, para. 3*

***Under ORC 1333.61(D) it appears that the above referenced information is considered “trade secrets” and would be exempt from public record laws. That said, it is the responsibility of the company submitting a proposal to identify records that they believe are confidential and exempt from disclosure under the Ohio Revised Code Section 149.01 et seq., the Ohio Public Records Law, or Federal Law***